SINGAPORE CUSTOMS

Circular No: 01/2022
24 Feb 2022

Traders and Declaring Agents

Dear Sir/Madam

CHANGES TO DECLARATION REQUIREMENTS OF STRATEGIC TRADE SCHEME ("STS") BULK PERMIT

With effect from 1 Apr 2022, it is mandatory for all STS Bulk Permit holders to declare the "End User Name" and "End User Address" fields when declaring TradeNet® Permits.

2   STS "Approval by Specific Entities" Bulk Permit holders are required to declare both consignee and end user information in the TradeNet permits within the scope of approval as authorised by Singapore Customs.

3   For STS "Approval by Countries/Regions of Destination" Bulk Permit holders, the consignee and end-user information declared in the TradeNet permits should match with the information indicated in the sales and shipping documents. If the consignee is a distributor and the end user's details are not known at the time of export, you are required to declare "Distributor" in the "End User Name" and "End User Address" fields when declaring TradeNet® Permits.

4   Please refer to the attached **Annex A** for the proper declaration procedures.

5   Please be reminded that all relevant supporting documents shall be kept for a period of at least 5 years from the end of the calendar year in which the act authorised by the STS Bulk Permit is carried out. In the event the entities in the sales and shipping documents do not match with the details declared in the permits, STS Bulk Permit holders are required to maintain additional supporting documents on the nature of transaction and the parties involved for the review/investigations by Singapore Customs when required.

6   It is the responsibility of all STS Bulk Permit holders to ensure the accuracy and completeness of all declarations made to Singapore Customs. Any person who contravenes the relevant section/regulation in the Strategic Goods (Control) Act ("SGCA") or Strategic Goods (Control) Regulations ("SGCR") shall be guilty of an offence and be liable on conviction to a penalty stated in the SGCA or SGCR.

Yours faithfully

Tok Choon Min
Head Schemes & Engagement
for Director-General of Customs
Singapore Customs

(*This is a computer-generated circular. No signature is required.*)

We hope that this circular has been written in a way that is clear to you. If not, please let us have suggestions on how to improve this circular at customs_schemes@customs.gov.sg.

TradeNet® 4.1 Declaration Procedures For Strategic Trade Scheme Bulk Permit

1.   Please note the following details which are to be indicated in the TradeNet® declaration for exports covered by STS Bulk Permits:

Declaration Field	Information to be Declared	
	Approval By Countries/Regions of Destination	Approval by Specific Entities
Customs Procedure Code (CPC)	STS	
Processing Code 1 (PC1)	STS3	STS2
Processing Code 2 (PC2)	<<Bulk Permit Number>>	
Consignee Name	<<Name of your overseas consignee>>	
Consignee Address	<<Address, including country/region code of your overseas consignee>>	
End User Name	<<Name of your overseas end user>> or <<Distributor>>* * Only applicable to "Approval by Countries/Regions of Destination" Bulk Permit holders whose consignee is a distributor and the end user's details are not known at the time of export	
End User Address	<<Address, including country/region code of your overseas end user>> or <<Distributor>>* * Only applicable to "Approval by Countries/Regions of Destination" Bulk Permit holders whose consignee is a distributor and the end user's details are not known at the time of export	
Destination Country/ Region	<<Country/Region of Destination>>	
CA/SC Product Code	<<Strategic Goods Product Code as per the **Annex** in the approval letter issued by Customs when granting the STS Bulk Permit certification to your company**.** Omit the dots (if any) in between the SGC product codes. For e.g. SGC product code DL6A001.a.1.d should be declared as DL6A001a1d>>	

2. Things to note when declaring TradeNet® Permits:

   a. Avoid declaring multiple STS Bulk Permit numbers under the same TradeNet® declaration;

   b. Ensure that the product codes, consignee(s)/end user(s) and destination countries submitted in the TradeNet® declaration are approved under the Bulk Permit number;

   c. Ensure that there are no spaces before, after or in between the characters when you key in the CPC,PC1,PC2 and CA/SC Product Code fields;

   d. Do not enter more than one SGC product code per line item; and

   e. In shipments where there are more than 1 Consignee and/or End-User to be declared, you are required to declare 1 set of the Consignee and/or End-User Name and Address in the specific Consignee/End User Name and Address fields and the rest of the Consignee/End-User Name(s) in the 'Trader's Remarks' field.